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ACADEMIES

Sciences
Engineering
Medicine

Health and Medicine Division
Board on Health Sciences Policy

500 Fifth Street, NW
Washington, DC 20001
Phone 202-334-2046

August 15, 2022

Ms. Andrea Dehne
Contracting Officer
U.S. Environmental Protection Agency
Cincinnati, Procurement Operations Division
26 West Martin Luther King Drive, NWD1
Cincinnati, Ohio 45268

RE: Progress Report for Contract No. 68HERC19D0011/68HERC21F0115, Committee on Respiratory Protection for the Public and Workers without Respiratory Protection Programs at their Workplaces

Dear Ms. Dehne:

Enclosed is the monthly progress report for the Academies project referenced above. It covers the period of July 1 – July 31, 2022.

If you have any questions, I can be reached at adowney@nas.edu or (202) 334-2046.

Sincerely,



Autumn Downey
Senior Program Officer

Attachments: None

cc: Emily Snyder, Task Order- Contracting Officer Representative
Jorge Rangel, Contract Level Contracting Officer Representative
Robert Day, NASEM
Christie Bell, NASEM
Clare Stroud, NASEM

500 Fifth Street, NW, Washington, DC 20001
Phone 202.334.2046 Email adowney@nas.edu

MONTHLY TECHNICAL PROGRESS REPORT

July 1 – July 31, 2022

Committee on Respiratory Protection for the Public and Workers without Respiratory
Protection Programs at their Workplaces
Health Sciences Policy Board
Health and Medicine Division
National Academies of Sciences, Engineering, and Medicine

WORK PROGRESS

- HMD staff continued confirming invited speakers for the two webinars, developed and distributed speaker guidance, and held speaker preparatory calls. HMD staff developed registration pages for both webinars and worked with the National Academies communication staff to promote the webinars through blast email announcements, social media outreach efforts (Twitter, LinkedIn), and the development of a marketing toolkit that was distributed to study sponsors, former committee members, and webinar speakers.
- The webinar on respiratory protection for workers without respiratory protection programs and the webinar on respiratory protection for the public were held on July 20th (1:30-4:00pm ET) and July 28th (1:00-3:30pm ET), respectively. Both events featured live social media coverage on Twitter and were recorded. A total of 494 and 544 unique viewers viewed the livestream of the workers- and public-focused webinars, respectively. Recordings were posted on the event websites below and social media content was posted after the webinars to promote the recordings.
 - *Respiratory Protection for Workers without Respiratory Protection Programs:*
<https://www.nationalacademies.org/event/07-20-2022/webinar-on-respiratory-protection-for-workers-without-respiratory-protection-programs>
 - *Respiratory Protection for the Public:*
<https://www.nationalacademies.org/event/07-28-2022/webinar-on-respiratory-protection-for-the-public>
- HMD project staff continued working with National Academies communications staff to develop formatted versions of the draft action guides targeted to public health professionals and health care providers. Formatted drafts of both guides were provided to all study sponsors on July 7th. The guides were updated to incorporate sponsor feedback and final versions were delivered to EPA staff on July 28th and posted as resources on the [project website](#) and on the [National Academies Press page](#) where the report is available for download.
- National Academies staff continued working to incorporate feedback from the study sponsors into the draft interactive infographic. An updated version of the infographic was shared with the study sponsors for additional input on July 20th. Revisions were made to the infographic in response to sponsor feedback and the final version was posted on July 28th as a resource on

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the [project website](#) and on the [National Academies Press page](#) where the report is available for download.

- National Academies staff developed a first draft of the feature story, which was provided to EPA staff for review on July 27th.

DIFFICULTIES ENCOUNTERED

- None

ANTICIPATED UPCOMING ACTIVITY SCHEDULE

- August 2022: Complete dissemination activities (posting of feature story)
- August 10, 2022: Contract end date

ACTIONS AWAITING CONTRACTING OFFICER AUTHORIZATION

- None

FINANCIAL INFORMATION

Committee on Respiratory Protection for the Public and Workers without
Respiratory Protection Programs at their Workplaces
Contract No. 68HERC19D0011/68HERC21F0115
Reporting Period July 1 – July 31, 2022

Total Budget: \$268,220.90

Period of Performance: Feb 19, 2021 through August 10, 2022

Balance as of: Jul-2022 53,346.93

Accounts	Budget Estimate	Cost As of Jul-2022	Inception to Date	Balance	% Spend
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OVRHD
TRAVL
SUBS
REPTS
ODC
COMM
MTGS
EQUIP
G&A
LABOR

Ex. 4 CBI

Ex. 4 CBI

Total	\$268,220.90	\$ 55,214.81	\$ 214,873.97	\$ 53,346.93	80.11%
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